

**The Epynt Way Association**  
**Privacy Policy (GDPR Compliance)**

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**1. Introduction**

The Epynt Way Association (“We”) need to keep personal information about our members to ensure the smooth running of the organisation.

We are committed to protecting and respecting your privacy. This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us.

For the purposes of this policy, The Epynt Way Association is the “Data Controller”.

**2. What information do we keep?**

We keep the following categories of information:

- A. **Membership details.** We keep a member’s name, address, and (if provided) telephone number(s) and e-mail address.
- B. **Enquiries.** We keep contact details of those who enquire or report issues via our website or via direct email. Emails are kept for a maximum of 2 yrs.

We do not collect or hold any information about racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexual orientation or criminal record (information defined in the GDPR, Article 9 as ‘special categories of personal data’).

**3. How do we get information?**

We obtain data directly from individuals who agree to be members of the Epynt Way Association or people who make contact via the website or via email.

**4. How do we keep information?**

**A. Membership**

The Secretary maintains a details of Association members. Association members have agreed to share their contact details with each other.

**5. What do we use information for?**

**A. Membership**

We use information:

- To invite members to Association meetings.
- To alert members to closures or significant events on the Epynt Way.
- To share any other information which fellow members believe may be of interest in connection with the Epynt Way.
- To update membership records.

## **B. Third parties**

We will not give or sell your information to third party organisations, except as specifically described in this paragraph, and we do not share your personal information with third parties for their benefit.

We may, with your permission, pass your details to organisations that are able to help you resolve an issue you encounter on the Epynt Way or answer a question you have. This may include the Operations Room at Sennybridge Camp, Powys County Council Rights of Way team and Natural Resources Wales. We will always ask your permission to share your details with these organisations.

### **6. Website**

We keep certain basic information when you visit our website.

This policy only applies to our website. If you leave our website via a link or otherwise, you will be subject to the policy of that website provider. We have no control over that policy or the terms of the website and you should check their policy before continuing to access the site.

We may collect and process the following data about you from our website:

- Information that you provide by filling in forms. This may include information provided at the time of registering to use our site, subscribing to our service or requesting further services. We may also ask you for information when you report a problem with our site.
- If you contact us, we may keep a record of that correspondence.
- We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.
- Details of your visits to our site including, but not limited to, traffic data, location data, weblogs, operating system, browser usage and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.

Visitor information is logged whenever a member or non-member visits our web site. This information consists of the Internet Protocol (IP) address of the connection from which the visitor accesses the internet and the time and date of the visit. This is statistical data about our users' browsing actions and patterns and does not identify any individual and we will not collect personal information in this way.

We may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. They enable us:

- To estimate our audience size and usage pattern.

- To store information about your preferences, and so allow us to customise our site according to your individual interests.
- To speed up your searches.
- To recognise you when you return to our site.

**You will be notified that our site uses cookies and will be able to accept or decline the use of cookies on the first visit to our website.**

#### **7. Disclosure of your information**

We may disclose your personal information to third parties if we are under a duty to disclose or share your personal data in order to comply with any legal obligation.

#### **8. Your rights**

The General Data Protection Regulation (2018) sets out eight rights for individuals. These include the right of individuals to access their personal data and supplementary information. The right of access allows individuals to be aware of and verify the lawfulness of the processing.

Individuals have the right to rectification and the right to erasure.

Any individual wishing to access, amend or erase their personal data should contact the Chairman.

We will endeavour to respond to any such written requests within the statutory month timescale as set out in the GDPR White Paper.

#### **9. Changes to this policy**

Any changes we may make to this policy in the future will be posted on the website and, where appropriate, notified to members by e-mail. We advise that you check the website regularly to keep up to date with any necessary changes.

#### **10. Contact**

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to the Chairman via our website or in writing.

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